

June 17, 1999

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, June 24, 1999, 10:00 a.m.
MAG Office, Suite 200, Palo Verde Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting information is enclosed. Because of logistical issues we will not be able to hold this meeting via videoconference as planned.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl or Harry Wolfe at 254-6300.

TENTATIVE AGENDA

	<u>ADVISORY GROUP ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of May 27, 1999 Meeting Minutes</u>	2. Review and approve May 27, 1999 meeting minutes.
3. <u>Educational Topics</u>	3. For information and discussion.
To inform members of the MAGTAG about various aspects of videoconferencing, one agenda item each month is being devoted to an educational	

videoconferencing issue. For this educational session, Norstan will explain and discuss telecommunications multipoint conference server (MCS), also known as a bridge. A bridge is a device necessary to connect three or more videoconference systems together in one conference.

4. MAG Videoconferencing Project

The MAG Videoconferencing Project will implement videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. Comments on the Phase II Network and Architecture draft working paper will be summarized. A representative from Norstan will provide a status report on the project.

5. Videoconferencing Forum

MAG is seeking input on a Videoconferencing Forum to provide a venue to share ideas and experiences with videoconferencing. MAG would invite people from around the State to discuss how they selected their videoconferencing equipment, what equipment they ultimately purchased and advice they might have for member agencies on implementing the MAG videoconferencing system. Input from the MAGTAG on potential speakers for the forum will be requested.

6. Internet Taxation Forum

MAG is seeking input on an Internet Taxation Forum to learn more about this important issue. Internet taxation was identified as a high priority by the MAG Regional Council. Input from the MAGTAG on potential speakers and topics for the forum will be requested.

4. For information and discussion and possible action.

5. For information and discussion and possible action.

6. For information and discussion and possible action.

7. Telecommuting Program

The telecommuting portion of the MAG Teleconferencing and Telecommuting Program will provide for additional telecommuting alternatives throughout the Valley and encourage telework and proximate commuting. An update will be provided.

8. Update on Small Town Connections

Small Town Connections will further email, web page and Internet assistance to those member agencies who need support, especially those who are not yet using these technologies. At the last meeting of the MAGTAG a previous electronic access survey was discussed. MAG staff agreed to use this survey as a base to draft a new survey. The survey will ask questions on which member agencies have email, Internet and web presence. A revised draft survey will be presented and input from the MAGTAG will be requested.

9. Announcements

An opportunity will be provided to members of the public and Committee members to address the MAG Technical Advisory Group for items that are not included on the agenda.

10. Date of Next Meeting

The next meeting of the MAGTAG will be held on July 22, 1999. The remainder of meetings for 1999 are as follows:

August 26, 1999
September 23, 1999
October 28, 1999
December 9, 1999

7. For information and discussion.

8. For information and discussion and possible action.

9. For information.

10. For information and discussion.